Dear Chief Executive Officer:

Any coeducational postsecondary institution that participates in the Federal student financial assistance programs and has an intercollegiate athletic program is required by section 485(g) of the Higher Education Act of 1965, as amended, 20 U.S.C. 1092(g) (also known as the Equity in Athletics Disclosure Act, or EADA) to prepare a report containing information regarding intercollegiate athletics. The EADA Report discloses athletic program participation rates and financial support data for a 12-month period and must be made available to students, prospective students, and the public. Institutions must also participate in the annual EADA Survey to submit these data to the Department of Education.

As in prior years, the EADA Survey will be administered via an online system that only a designated member of your staff can access. Please promptly appoint someone who is familiar with intercollegiate athletic program participation rates, revenues, and expenses to be responsible for EADA reporting, and forward the enclosed Registration Certificate to this individual. Please also ask your appointee to register as soon as the website opens on December 2, 2020, using the new ID and password for this year shown on the Registration Certificate. Once registered, all communications for this survey will go to your appointee by email, and he or she will be responsible for your institution’s data submission during the December 2, 2020, through January 28, 2021 collection period, including confirming its accuracy, and “locking” the data for transmission to the Department of Education. Once your institution’s data have been reviewed, they will be made available to the public at http://ope.ed.gov/athletics.

Preparing the EADA Report and submitting the EADA Survey are both required as conditions of your institution’s continued participation in the Federal student financial assistance programs. To ensure the timeliness of the EADA Survey, we will contact you again if someone from your institution does not register promptly once the website opens on December 2, 2020. If you need any questions, or need additional information, please contact the survey help desk by phone at 1-888-233-5421 or by email at eadahelp@westat.com. More information regarding the EADA Report can be found in Volume 2, Chapter 6 of the Federal Student Financial Aid Handbook.

Thank you for your cooperation, and I look forward to working with you and your staff.

Sincerely,

Anmarie Weisman
Senior Director, Policy Development, Analysis, and Accreditation Services
Delegated the duties of the Deputy Assistant Secretary for Policy, Planning, and Innovation

Enclosure